

INSTITUTE OF MICROBIAL TECHNOLOGY

(Council of Scientific & Industrial Research)

Sector 39-A, Chandigarh – 160 036

ADVERTISEMENT NO. 06/2009

Last date for receipt of application: 30.06.2009

(This advertisement is also available on our website <http://www.imtech.res.in/jobs.html>)

Institute of Microbial Technology (IMTECH), is a constituent R&D establishment of the Council of Scientific and Industrial Research (CSIR) a premier agency established by Govt. of India to undertake Scientific & Industrial Research. The institute is engaged in research in many different areas of modern biological sciences and microbe-related biotechnology, with special emphasis on research that is interdisciplinary and of a collaborative nature.

The Institute invites applications from young & dynamic persons to fill up following positions:-

POST No.1 :- Technical Officer Group III (4) - 1 Post (Unreserved)

Pay Scale:- Rs.15,600-39,100 plus Grade Pay Rs.5400/- + usual allowances as admissible to Central Govt. employees stationed at Chandigarh (Total Emoluments: Rs.32,000/- approx.)

Essential Qualification:- 1st class Diploma in Hotel Management of 3-years full-time duration or its equivalent from a recognized Institute/University and 9-years of experience in star Hotel/Institute/Guest House with good catering knowledge. Should have a pleasing personality, good communication skills, able to use software/Computers and capable of handling dignitaries

Job Requirement:- To manage & look after day to day activities of Guest House/Hostels including booking of Guest House, Hospitality to Guests/VIPs, upkeep of premises, Catering Services etc.

Age Limit:- Not exceeding 35 years as on **30.06.2009.**

Backlog Vacancies

(02-ST & 01-Physically Handicapped)

POST No.2:- Technical Assistant Group III(1) – (Total: 05 posts)

-02 Posts (Reserved for ST) [Backlog vacancies]

**-01 Post (Reserved for P.H- [Backlog vacancies]
Orthopadically Handicapped)**

-02 Posts (Unreserved)

Pay Scale:- Rs.9300-34800 plus Grade Pay Rs.4200/- + usual allowances (Total emoluments: Rs.20,146/- approx.)

Age Limit :- Not exceeding 28 years as on **30.06.2009.**

Essential Qualification:- 1st class B.Sc. with one or more of the following subjects:-

Chemistry/Biophysics/Botany/Biology/Biochemistry/Microbiology/Zoology/Biotechnology OR 1st class B.Sc. in MLT.

Desirable Qualification:- Relevant working experience (minimum 1 year) in Chemistry/Microbiology/Biochemistry/Medical/Fermentation/Molecular Biology/Laboratory animal handling and in handling analytical equipment/working with sophisticated lab instruments and a certified course in Computers.

Interested candidates may apply on plain paper (application form can also be downloaded from our web-site <http://www.imtech.res.in/jobs.html> giving the following information (1) Name

of the post applied for; (2) Name (in Block letters); (3) Father/Husband's name; (4) Date of birth; (5) Address for communication; (6) Permanent Address (7) Qualification indicating (i) Examination passed (ii) Name of the University (iii) Subjects taken (iv) Division and %age of marks obtained (8) Experience, if any; (9) Caste/Category (i.e., whether General/SC/ST/OBC/PH) and (10) whether you have any blood relation in IMTECH/CSIR, if so, details (11) Name and address of three referees, with signatures of the applicant at the end of the application. Applications must be typed and duly signed by the candidate and affixed with a latest passport size photograph of the candidate along with copies of certificates and the application fee of Rs.100/- (**No fee in case of SC/ST and departmental candidates**) in the form of Demand Draft drawn in favour of the Director, IMTECH, Chandigarh should reach the Controller of Administration, Institute of Microbial Technology, Sector 39-A, Chandigarh-160036, latest by 30.06.2009

GENERAL CONDITIONS

1. The service under CSIR/IMTECH is governed by the New Defined Contributory Pension Scheme of Government of India as made applicable with effect from 01st January, 2004.
2. The prescribed age limit will be reckoned as on the last date for receipt of application. Relaxation of age in respect of Physically Handicapped and Ex-Serviceman will be as per G.O.I Orders. Relaxation to SC/ST/OBC/Meritorious Sportsman will be as per GOI Orders in respect of posts reserved for those categories.
3. Relaxation of 5-years in age will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989 subject to production of relevant certificate from concerned authority.
4. Those employed in Govt. Deptt./PSUs/Autonomous Bodies should send their applications through proper channel.
5. Mere fulfillment of the minimum prescribed qualification and experience will not vest any right on a candidate for being called for interview.
6. Since it may not be possible to call all the candidates for interview, a duly constituted Screening committee shall screen the applications and if it feels necessary, may arrange written tests for short-listing the candidates. The decision of the Institute in this regard will be final.
7. Incomplete, unsigned applications and those not accompanied with copies of certificates and application fee will be summarily rejected.
8. Canvassing in any form and or/bringing in any influence political or otherwise will be treated as a disqualification for the post.

"INTERIM ENQUIRY WILL NOT BE ENTERTAINED"

Controller of Administration