

**CSIR - INSTITUTE OF MICROBIAL TECHNOLOGY**

(Council of Scientific &amp; Industrial Research)

Sector 39-A, Chandigarh – 160 036

(Web add : <http://imtech.res.in>)**ADVERTISEMENT NO. 08/2014**

The Institute of Microbial Technology, a constituent establishment of the Council of Scientific and Industrial Research, under Department of Scientific & Industrial Research, Government of India, intends to engage the following Project Staff in the DBT /CSIR project entitled "Expansion and Modernization of Microbial Type Culture Collection and Gene Bank (MTCC)".

Sr. No	No. of Positions	Name of Position	Essential Qualification	Nature of work	Maximum age as on 10.09.2014	Tenure of Project	Consolidated Amount (Stipend)
1.	02	Lab Assistant	Ist class in B.Sc Microbiology/Biotechnology or B.Sc Medical Lab Technology <b>Desirable:</b> Relevant experience in any laboratory.	To assist the scientists/ technicians in MTCC service activities	28 years (age relaxation for SC/ST/OBC and Women candidate as per Govt. of India/CSIRs instructions.	One Year	Rs. 10000/- p.m
2.	01	Office Assistant	Ist class Graduate degree with PG diploma in computer applications. <b>Desirable:</b> Experience in database inventory maintenance, taking care of office correspondence	For taking care of official work related	28 years (age relaxation for SC/ST/OBC and Women candidate as per Govt. of India/CSIRs instructions.	One Year	Rs.12000/- p.m plus HRA@ 20% per month
3.	01	System Analyst	Ist class M.Sc/BE/B.Tech in computer sciences or MCA. <b>Desirable:</b> One year experience in office and inventory maintenance in any reputed organization.	To maintain and update the MTCC database and other related work	28 years (age relaxation for SC/ST/OBC and Women candidate as per Govt. of India/CSIR's instructions.	One Year	Rs.16,000/- p.m plus HRA@ 20% per month
4.	02	Project Associate	Ist class M.Sc Microbiology/Biotechnology/Life Sciences. <b>Desirable:</b> Relevant experience.	To assist the scientists in identification and freeze-drying of microbial cultures.	28 years (age relaxation for SC/ST/OBC and Women candidate as per Govt. of India/CSIR's instructions.	One Year	Rs.12000/- p.m plus HRA@ 20% per month

The engagement as a Lab Assistant, Office Assistant, System Analyst & Project Associate in the projects is purely on temporary basis maximum for the period of duration of the project. However, appointment will initially be offered for a period of one year and will be extended till the duration of the project, depending on the satisfactory performance of the incumbent. The appointment can be terminated by either side by giving one month's notice or stipend in lieu thereof. Total duration of Project Fellowship/Assistantship in CSIR Laboratories is maximum of 5 years. Therefore, if an incumbent switches between the projects, the appointment will terminate on the day he/she completes 05 years as a Lab Assistant, Office Assistant, System Analyst & Project Associate. Please note that it is not an IMTECH/CSIR appointment but an appointment on behalf of the DBT, G.O.I and will not confer any right of the incumbent to any claim implicit or explicit on any position.

Such of the candidates who fulfil the eligibility conditions may please send their applications addressed to the Director, CSIR-IMTECH, Sector 39-A, Chandigarh- 160 036 (U.T) upto **01.10.2014** along with complete bio-data duly signed affixed with latest passport size photograph (on the prescribed proforma) and also enclosing photocopies of certificates/testimonials in support of date of birth, qualification/ experience etc.

**"INTERIM ENQUIRY WILL NOT BE ENTERTAINED"****Controller of Administration**

**APPLICATION FORM FOR THE POSITION LAB ASSISTANT/ OFFICE ASSISTANT/ SYSTEM ANALYST/  
PROJECT ASSOCIATE - (ADVT. No: 08/2014)**

Affix recent  
signed  
passport size  
photograph

1. Name in full (IN BLOCK LETTERS) .....
2. Father's Name.....
3. Date of birth .....
4. Address for Correspondence: .....
- .....
5. Permanent Address: .....
- .....
6. E-mail/Mobile No.: .....

7. Educational Qualification:

S.N	Examination Passed	Name of University	Year of Passing	Subject Taken	Division and % of Marks

8. Experience (if any):

S.N	Name of the Institution	Duration	Position held	Salary

9. Whether SC/ST/OBC/GEN: .....

10. Whether any blood relation in CSIR, if so, pl. give details: \_\_\_\_\_

**DECLARATION**

I \_\_\_\_\_ hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief and in the event of any of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action initiated against me.

Candidate's signature  
(Full Name)

NOTE:- Please enclose the documentary proof of educational qualifications(s), DOB, experience.